



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 16, 2013

The Knightdale Town Council met at 7:00 p.m. in the Public Safety Building, 979 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Councilors Jeff Eddins, James Roberson, Dustin Tripp and Tim Poirier.

ABSENT: Mayor Pro Tem Mike Chalk

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/Human Resources Director; Pam Yancey, Assistant Town Clerk; Chris Hills, Planning Director; Jimmy Overton, Finance Director; Tim Guffey, Fire Chief; Tina Cheek, Parks & Recreation Director, Keith Archambault, IT Administrator; Fred Boone, Public Works Director/Town Engineer; Jason Godwin, Police Chief; Chuck Capps, Police Corporal.

Meeting called to order by Mayor Killen at 7:01 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendment:

MOVE: Item B under Old Business to FYI section of the agenda.

Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

January 7, 2013

...Motion by Councilor Poirier to approve the minutes of January 7, 2013. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Introduction of New Employees

Public Works Director Fred Boone introduced Maintenance Worker Scott Graley.

Fire Chief Tim Guffey introduced Firefighters Mark Guy and Jonathan Burgess.

Mayor Killen and members of the Council welcomed the new employees.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Knightdale Station Master Plan

Approval of the Knightdale Station Master Plan

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

Nothing at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. Delta River Way on Street Parking Options

Planning Director Chris Hills presented options for on street parking in the Delta River Way corridor and offered an assessment of the potential impact to citizens.

Councilor Roberson questioned what impact speed bumps would have on safety in this area.

Mr. Hills explained that specifications require speed bumps to allow emergency vehicles to roll through without having to reduce speed. Mr. Hills stated that standard vehicles including police cars would have to slow down to cross over the speed bumps.

Councilor Tripp stated that he had driven on Delta River Way and found space to be limited with the current parking configuration; however, the Planning and Engineering Committee decided that any proposed changes would cause additional safety issues.

Chris Simpson, 1037 Delta River Way, stated that available parking is inadequate for the residents on his street and suggested moving additional parking to the west side of the street.

Police Chief Jason Godwin stated that there are safety concerns regarding emergency vehicles crossing into oncoming traffic and also foot traffic accessing the neighborhood pool safely.

Art Harris, 1017 Delta River Way, spoke in opposition of changing the current parking configuration.

Erica Foy, 1023 Delta River Way, stated that the current parking situation is a concern when school buses are entering the street in the morning and to make changes to accommodate one property owner would cause safety issues for all residents on the street.

Robert Foy, 1023 Delta River Way, explained that although garage space is limited he is able to park adequately on his property. Mr. Foy stated that to make any of the proposed changes to parking would cause a "weaving" effect in traffic that would cause a serious safety issue.

Councilor Poirier stated the current parking configuration was approved to create a safe design for all concerned and he does not feel it should be changed.

David Vinson, 1033 Delta River Way, stated that he believes the parking issues were created by the Town of Knightdale when the current design was approved and should be corrected by the Town.

Mayor Killen agreed that the Town made a mistake when approving the design for the subdivision causing parking issues on Delta River Way.

Councilor Roberson suggested contacting the property management company to inquire if residents would be allowed to use the Clubhouse parking overnight without penalty.

Mayor Killen instructed staff to contact Talis Management regarding options for parking relief and also to check into the possibility of adding a bump out.

Chief Godwin requested that the Town Council clarify that the moratorium on parking violations was no longer in effect and that restricted parking signs would now be enforced.

Mayor Killen confirmed that restricted parking signs on Delta River Way would now be enforced.

B. Knightdale Park Phase I – Change Order #2

Upon agenda adoption this item was moved to the FYI section of the agenda.

C. On Call Traffic Services Agreement

Town Engineer Fred Boone presented a proposal to enter into a contract with A. Morton Thomas & Associates for on call traffic engineering services.

...Motion by Councilor Tripp to approve entering into a contract with A. Morton Thomas & Associates for on call traffic services. Motion seconded by Councilor Poirier and carried unanimously.

D. BB&T Right Turn Lane – Budget Request

Town Engineer Fred Boone requested a modification to the current budget for the BB&T Right Turn Lane project by \$20,000 for the purpose of installing and completing signal work. Mr. Boone explained that due to the original low project award and the availability of matching funds, the estimated cost share of the budget modification is \$4,000.

...Motion by Councilor Roberson to approve the budget modification request for the BB&T Right Turn Lane. Motion seconded by Councilor Poirier and carried unanimously.

E. Mingo Creek Greenway – Phase II Change Order #1

Town Engineer Fred Boone recommended awarding bid alternate #002 at \$63,387 for prefabricated steel trusses on the Mingo Creek Greenway Phase II Project.

...Motion by Councilor Poirier to approve Bid Alternate #002 for Mingo Creek Greenway Phase II. Motion seconded by Councilor Tripp and carried unanimously.

F. Construction Projects Update

Town Engineer Fred Boone provided Council with status updates on various projects in town including First Avenue Phases I and II, BB&T Right Turn Lane Pedestrian Crosswalk, Knightdale Park, Greenway Phase II and interior renovations to the Public Safety Building and Town Hall.

ITEM X. NEW BUSINESS

A. Audit Contract Joyce & Company, CPA

Jimmy Overton, Finance Director, recommended awarding the contract to audit accounts to Joyce & Company, CPA for the fiscal year ending 2013 in the amount of \$31,400.

...Motion by Councilor Tripp to approve and award the contract to audit accounts to Joyce & Company, CPA for fiscal year 2013 in the amount of \$31,400. Motion seconded by Councilor Eddins and carried unanimously.

B. Real Property Purchase Option

Town Manager Seth Lawless presented an option to purchase .81 acres

on North First Avenue. Mr. Lawless explained that the cost of the option is \$13,000 or 20% of the purchase price of \$65,000 and the property will be used for the development of Knightdale Park.

...Motion by Councilor Poirier to authorize the Town Manager to execute the option to purchase. Motion seconded by Councilor Tripp and carried unanimously.

C. TJCOG Smart Growth Committee Appointment

Mayor Killen asked if any Council member would be interested in serving on the Triangle J Smart Growth Committee.

Councilor Eddins responded that he would serve on the committee pending clarification of the meeting schedule.

Mayor Killen instructed staff to provide the meeting schedule to Councilor Eddins.

ITEM XI. OTHER BUSINESS

Councilor Roberson announced that Wake County and the American Heart Association would sponsor "Simple Cooking with Heart" at Zebulon First Baptist Church on February 12, 2013.

Mayor Killen congratulated Councilor Roberson on being appointed as the Chair of the African American Cultural Festival.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported that the Delta River Way parking concerns were discussed.

B. Finance

No Report.

C. Public Safety

Councilor Eddins thanked Councilor Roberson for attending the Committee meeting in his absence a few weeks ago and noted that the remodeling at the Public Safety Building is going well.

D. Nominating

No Report.

E. Liaison Reports

No Report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Eddins to enter closed session at 8:01 p.m. to discuss pending litigation and a personnel matter. Motion seconded by Councilor Roberson and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Poirier to adjourn at 8:35 p.m. Motion seconded by Councilor Tripp and carried unanimously.


Assistant Town Clerk Pam Yancey


Mayor Russell B. Killen